

**MIDLAND PARK BOARD OF EDUCATION
WORK MEETING
AGENDA
September 3, 2013**

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2013 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

Pledge of Allegiance

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Robert Schiffer	Peter Triolo
	Maryalice Thomas	Timothy Thomas

William Sullivan

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BUSINESS ADMINISTRATOR ITEMS

Ms. Stacy Garvey

BOARD PRESIDENT ITEMS

Mr. William Sullivan

Midland Park Public School District Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Mr. Sullivan welcomed everyone back and hoped all had a great summer. Two weeks ago, he had addressed the new staff members and told them that they had chosen a noble career and they have the Board's support.

SUPERINTENDENT OF SCHOOLS ITEMS

Dr. Marie Cirasella

Dr. Cirasella spoke about the Back-to-School Convocation Program of Events that were scheduled for September 3rd & 4th, 2013. A few of the highlights from September 3rd are as follows:

Board Counsel Stephen Fogarty presented an overview of the Anti-Bullying Legislation and the implementation of the law.

Our Principals will provide training in the development of Student Growth Objectives (SGO).

Ms. Susan Heguy, LCSA, will present a program titled, *Suicide Awareness and Prevention for Educators and School Professionals*.

Motion – Ms. Criscenzo, seconded – Mr. Formicola . . .

APPENDIX

1. Approve the Board Goals for the 2013-2014 school year, which are attached as an appendix.

SS-1

Roll Call: 8 Yes (Canellas, Formicola, McCourt, Dr. Thomas, Mr. Thomas, Triolo, Criscenzo, Sullivan)
Abstain (Schiffer)

AGENDA ITEMS FOR DISCUSSION

Review of agenda for Regular Meeting to be held on September 17, 2013.

Mr. Schiffer questioned if the Board Attorney opinion had changed regarding Bylaw 0164.

Ms. Garvey stated that the opinion of the Attorney did not change – The Board does not have to post attachments or make them available prior to approval, but if the Board desires, the attorney provided a list of items that would be allowable for viewing by the public, in direct relation to the OPRA statute.

Mr. Thomas stated that the new bylaw would allow just sending out information electronically prior to the meeting but not allowing privileged information to be viewed.

Mr. Sullivan commented that sharing additional information will allow the public to be better informed.

Mr. McCourt asked will there be an additional work load in the preparation of the Agenda.

Dr. Cirasella replied difficult to predict –it will mainly depend on the length of the agenda.

Mr. Canellas / Mr. McCourt agreed that there is the possibility that something may slip through the cracks and may be sent out that should not be released.

Mr. Sullivan suggested that the attachments may have to be sent to him in order to have another set of eyes reviewing the information.

Dr. Cirasella replied that there are concerns on certain items being sent out that may change or

not be approved –for instance – all of the different versions of the school calendars. Mr. Schiffer commented that if the information is out there for public viewing the people will think that it is approved and will not bother to look at the minutes to double check.

Open to Public- Comments only for action items on the agenda.

Ms. Denise MacLean questioned the distance of the workshop which Mr. Chang is attending. Dr. Cirasella replied that the ASCD is a national organization and because of that they have to offer workshops in different areas of the country. That being said, what is being offered is necessary and crucial for a new Curriculum Director.

Ms. MacLean asked will the cost of this trip prevent others from attending workshops. Dr. Cirasella replied that it will not affect others.

Action Items:

A. Personnel- (M. Cirasella)

1. Approve the employment contract for Stacy Garvey, School Business Administrator, for the 2013-2014 school year, which is attached as an appendix: A-1
2. Approve the increase in salary for the following teachers, effective retroactive to September 1, 2013 (salaries to be determined pending completion of negotiations):

Paula Didyk	- BA Step 7 (\$47,325) to MA Step 7
Savannah Dolianitis (.8)	- MA Step 3(\$39,140) to MA+30 Step 3
Constantine Eliopoulos	- BA Step 1 (\$43,250) to MA Step 1
Ethan Grubman	- BA Step 4 (\$44,450) to MA Step 4
Tarra Lawlor	- BA Step 9 (\$51,425) to MA Step 9
Jessica Lee	- BA Step 3 (\$43,600) to MA Step 3
3. Revise Motion A-10 of the July 23, 2013 Board Agenda approving the appointment of Michelle Janus as an English teacher in the high school to reflect her correct category on the MPEA salary guide as MA Step 1.
4. Revise Motion/Appendix A-13 of the May 28, 2013 Board Agenda reappointing the non-aligned staff for the 2013-2014 school year, to rescind Michael Koeller as a part-time Bus Aide.
5. Approve the following additions to the List of Substitute Workers for the 2013-2014 school year, which is attached as an appendix: A-5
6. Approve the placement of Hanora Bellucco as a student teacher in Mrs. Stewart's classes, effective September 3, 2013 through December 13, 2013.

7. Approve the appointment of Karen Donohue to work as a substitute Instructional Aide in Mrs. Cassell's class at the Godwin School. She will be paid at the approved rate, effective September 6, 2013 through approximately October 4, 2013.
8. Approve the appointment of the following Aide for the Midland Park Continuing Education After School Child Care program effective September 6, 2013 through June 30, 2014.

Elizabeth Pattman

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-9. Approve the appointment of Pegeen Jones as a long-term substitute teacher in the Collaborative Special Education Class at the high school. She will be paid at the approved substitute rate, effective retroactive from September 3, 2013 through approximately October 21, 2013.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-10. Approve the change in shift assignment for Cesar Palacios, Custodian at the high school, from the night-time shift to the day-time shift, effective September 9, 2013 through June 30, 2014.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-11. Approve the appointment of Joseph Bounassi as a night time Custodian at the high school. He will be paid according to Step 3 of the Custodial/Maintenance salary guide, effective September 9, 2013 through June 30, 2014.

Roll Call: All Yes

B. Finance- (R. Schiffer, Chairperson)

Motion – Mr. Thomas, seconded – Mr. McCourt . . .

1. Approve the appointment of Delta-T Group North Jersey, Inc. to provide home services, as needed during the 2013-2014 school year.

Roll Call: All Yes

Mr. Schiffer stated that he and Mr. Higgins, Board Auditor, and he had spoken and the audit is complete and went well. Ms. Garvey commented that she hopes to receive reports by next month.

C. Curriculum- (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

1. Approve the following staff member requesting workshop attendance:

Name	Workshop	Location	Cost	Date
June Chang	ASCD Conference on Educational Leadership	Las Vegas, NV	\$2,004.70	Nov. 1-3, 2013

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

2. Approve the submission, to the NJ Department of Education, of the No Child Left Behind (NCLB) Consolidated Grant Application FY 2013, as follows:

Title IA - \$18,167

Title IIA - \$32,799

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

3. Approve the following new course and curriculum at the high school:

Horticulture

4. Approve the following new and revised curricula at the high school:

AP Music Theory (new)

AP Biology (revised)

Chemistry (revised)

World History (revised)

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

5. Approve the following new textbooks at the high school:

Rice, Laura Williams. Practical Horticulture Seventh Edition. Upper Saddle River, NJ: Pearson Education, Inc., 2011.

From Bacteria to Plants. Columbus, OH: Glencoe/McGraw-Hill, 2008.

Roll Call: All Yes

I. Personnel Committee- (M. Thomas, Chairperson)

APPENDIX

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

1. Approve the following new and revised job descriptions, which are attached as appendices:

Bus Aide (revised) I-a

7th/8th Grade Science Club Advisor (new) I-b

Roll Call: All Yes

LIAISON/BOARD COMMITTEE REPORTS

D. Policy Committee- (T. Thomas, Chairperson)

The Policy Committee had a meeting tonight – they discussed the use of sound networking sites. The information will be brought forward in October.

E. Legislative Committee- (J. Canellas, Chairperson)

No Report.

F. Buildings and Grounds Committee- (R. Formicola, Chairperson)

The Buildings and Grounds Committee met tonight. Over 50 improvements were completed during the summer throughout the district. The staff did a great job.

G. Negotiations Committee- (B. McCourt, Chairperson)

Still negotiating and will be meeting again in September.

H. Public Relations Committee- (P. Triolo, Chairperson)

Ideas were discussed on how to communicate with the public. Meeting tonight to discuss the concept of Facebook and bringing back *ChalkBoard*.

J. Liaison Committee

High School PTA – (S. Criscenzo)

A \$1,000 donation was received toward the new Greenhouse.

A combined scheduled meeting will be held on September 18, 2013.

Elementary School PTA - (P. Triolo)

The following items were reported on:
Reviewed list of events being held.
Developed Facebook page

Education Foundation – (M. Thomas)

The first scheduled meeting will be held on September 23, 2013.

Board of Recreation – (B. McCourt)

September 9, 2013 is the first scheduled meeting.

Continuing Education Program – (R. Schiffer)

Packets have been mailed out and registration is on-going.

Borough Town Council – (W. Sullivan, S. Criscenzo)

We will be setting a date to meet.

ADDITIONAL BOARD ITEMS

Mr. Formicola stated that Ms. Fister created a garden in the front of the high school and has completed additional work. It looks great.

OLD BUSINESS

Mr. McCourt asked about track and if there is any further information. Mr. Sullivan replied that we will be discussing at our next Council/Board Committee Meeting.

NEW BUSINESS

Motion – Ms. Criscenzo, seconded – Mr. Formicola . . .

To go into closed session before the meeting of September 17, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

OPEN TO THE PUBLIC

Mr. Gene Van Sickle – commented that at the last meeting there was a conversation on cupcakes – when we look at the menu by Pomptonian and review veggie of the month – other services out there –they don't know how to go about reviewing healthier alternatives.

Ms. Garvey responded we had gone out for an RFP for food service about 3 years ago. Only one company sent in a proposal and that was Pomptonian. Others did not because they reviewed the program provided and found that they could not provide a better or more economical service. We are able to renew the contract up to five years. We will be going out again for RFPs once the 5 year period is up.

Other concerns and questions were brought before the Board about food services and what is provided. Ms. Bache commented that she has had a meeting with Pomptonian and has looked at the menu. It was asked that more of a variety be offered and children didn't partake in the variety. Pomptonian does offer a variety of veggies and fruit which you do not see on the menu. Ms. Criscenzo asked that the administration look into having a food service committee meeting.

Mr. Brendan Jackson commented that the previous mayor offered to buy the school district fields. The town does not have same restrictions as the school district does. The Board should consider selling the fields to the town. They would take care of all the fields, and this may help with sports in town. Mr. Sullivan replied that he will discuss this item at the next meeting with the Borough.

A discussion ensued on field use, maintenance/upgrades and volunteering for work on the fields.

Ms. Patricia Fantulin asked who the replacement teacher is for broadcasting.

Dr. Cirasella replied that the teacher is Andrew Anderson.

Ms. Fantulin asked about the vacancy of the 7th & 8th Grade Science Club Advisor.

Dr. Cirasella answered that the position needs to be posted.

Motion –Mr. Thomas, seconded – Mr. Formicola . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary